

Resources to get you job-ready

Will you be ready when a job opportunity comes along? These community resources can help you obtain required skills and credentials.

Education, training, & employment resources

The following community organizations offer education, training, and job-search services:

- **Central Ohio Minority Business Association:**
www.comba.org 614-252-8005
- **Columbus City Schools, Adult & Community Education:** www.ccsch.us/ace.aspx
614-365-6000
- **Columbus State Community College:**
www.csc.edu/services/ 614-287-5353
- **Columbus Urban League, Workforce Development:** www.cul.org 614-257-6300 x. 106
- **Economic and Community Development Institute:** www.ecdi.org 614-559-0115
- **Goodwill Columbus, Job Training:**
www.goodwillcolumbus.org/ 614.583.0449
- **IMPACT Community Action, Empowerment Services:** www.impactca.org 614.252.2799
- **Jewish Family Services:** 614-231-1890
www.jfscolumbus.org/job-seekers/
- **Ohio Means Jobs Columbus & Franklin County/ COWIC:** www.cowic.org 614-559-5052
- **Salvation Army, Career Enhancement:**
www.co.salvationarmy.org/CentralOhio/
614-358-2611

GED Test Preparation sites

Child Development Council of Franklin County, Columbus City Schools, Columbus Literacy Council, Columbus State, Eastland-Fairfield Career Schools, Godman Guild, Salvation Army

The mission of CMHA is to serve the community by helping people access affordable housing; By working with our collaborative partners, we develop, renovate and maintain housing, promote neighborhood revitalization; and assist residents in accessing needed social services.

If you have questions about the Section 3 Resident Program contact:

section3@cmhanet.com

CMHA Section 3 Resident Employment & Training Program

Linking residents with job and training opportunities.



880 E. 11th Avenue
Columbus, OH 43211

What is the Section 3 Program?

Section 3 is a part of the federal Housing and Urban Development (HUD) Act of 1968 intended to ensure that new job, training, and contracting opportunities generated by HUD-funded Columbus Metropolitan Housing Authority (CMHA) projects and programs benefit low-income persons residing in CMHA housing and the broader community, to the greatest extent feasible. The program helps to foster local economic development, neighborhood economic improvement, and economic self-sufficiency.

What is a Section 3 Resident?

Section 3 residents may receive preferences for new hiring opportunities and for training opportunities related to CMHA's HUD-funded projects and programs.

To be eligible, a resident must:

- 1) Be a current Public Housing resident or HUD Youthbuild program participant

OR

- 2) Live in the Columbus Metropolitan Area

AND

Meet the Section 3 household income limits established by HUD (see Resident registration form)

For construction projects, preference is given to residents of the property or neighborhood where the project is located.

Frequently Asked Questions

1. ***If I am a current Public Housing resident or Youthbuild participant, am I automatically considered a Section 3 resident?***

Yes. However, you must register to be in the program and receive notification of job and training opportunities.

2. ***How do I certify that I am Section 3 eligible?***

Any person in a low-income household in the Columbus region (see income limits on registration form), can certify that they are a Section 3 resident by completing and signing the registration form.

3. ***Do I have to submit any documents with my registration form?***

No. However, a person seeking a Section 3 training and employment preference is responsible for providing documentation of income or residency if requested.

4. ***Is there a minimum age for registration?***

Teens can register, but there may be age requirements for jobs or training opportunities. A parent or guardian must certify Section 3 eligibility for persons under age 18.

5. ***What does CMHA do with the information on my registration form?***

CMHA will maintain a database of the information on the registration forms. When there is an employment or training opportunity that is a match for your skills and interests, we will notify you. We may also share your information with a contractor, employer, or training provider.

6. ***What type of employment opportunities are covered by Section 3 requirements?***

Thirty percent of all new employment opportunities created as a direct result of the expenditure of HUD funds by CMHA are to be directed to Section 3 residents. This includes management and administrative jobs, technical, professional, construction, and maintenance jobs at all levels.

7. ***Are Section 3 residents guaranteed jobs or training opportunities?***

Section 3 is not an entitlement program. Employers and training providers use their normal screening processes to determine qualifications and eligibility for a specific job or program and make the decision about who to hire or admit. Section 3 provides preference to Section 3 residents for new hires, but not a guarantee.

How to become a registered Section 3 resident

- Complete and submit the Section 3 Employment and Training Registration Form. An electronic version can be downloaded from the CMHA website at: <http://www.cmhanet.com/doing-business-with-us/section-3/>
- Complete a separate form for each person who wants to register.
- Keep your email address up to date. Send changes to: section3@cmhanet.com. **Section 3 follow-up contacts will be by email only.**
- Respond quickly to any employment or training opportunities that you receive.